



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

17 September 2025

DIVISION MEMORANDUM
No. **650** s. 2025

**DOWNLOADING OF PROGRAM SUPPORT FUNDS (PSF) FOR THE PRINTING OF
ARAL-READING MATERIALS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In adherence to **DepED Order No. 18, s. 2025**, re: **Implementing Guidelines of the Academic Recovery and Accessible Learning Program**, an amount of **One Million Three Hundred Forty-Six Thousand Three Hundred Eighty-One Pesos and Eighty-Four Centavos (P 1,346,381.84)** shall be downloaded to all schools for the provision of materials for ARAL Program. Please refer to the attached list of recipient schools found in Enclosure 1.
2. The specification for printing of materials is attached to this memorandum as Enclosure 2.
3. For clarification or additional information, please contact Dr. Christian J. Bables, Mrs. Richelle F. Quintero, and Mrs. Generosa F. Zubieta at christian.bables@deped.gov.ph , luzvimindacynthiarichelle.quintero@deped.gov.ph , and generosa.zubieta@deped.gov.ph .
4. Wide dissemination of and strict compliance with this Memorandum is highly desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


EDWIN R. RODRIGUEZ
Chief Education Supervisor
Officer-in-Charge

Encl.: As stated

Reference: DepED Order No. 18, s. 2025

To be indicated in the Perpetual Index
under the following subjects:

ARAL Program

ARAL-Reading

ARAL-Reading Materials

CID- downloading of program support funds for the printing of aral-reading materials
CID1HCG3-002149/September 17, 2025

Enclosure 1

Enclosure 1

ARAL PROGRAM ALLOCATION OF FUND FOR PRINTING OF ARAL-READING MATERIALS

ELEMENTARY SCHOOL			Amount Requested
NO.	School ID	School	
1	109247	Cipriano J. Querubin ES	32,776.00
2	109251	Domoit ES	9,014.48
3	109233	East Palale ES	30,274.00
4	109254	Froilan E. Lopez ES	62,631.00
5	109252	Gibanga ES	14,585.72
6	109253	Ipilan-Alitao ES	30,775.00
7	109225	Kalumpang ES	30,782.98
8	109235	Katigan-Alupay ES	9,729.50
9	109236	Lakawan ES	40,029.20
		Tayabas City NHS	15,358.80
10	109256	Lalo ES	41,190.00
11	109237	Lawigue ES	39,796.50
12	109257	Malao-A/ Calantas ES	28,560.00
13	109238	Masin ES	14,335.97
14	109240	North Palale ES	17,788.00
15	109258	Potol ES	65,677.75
16	109242	South Palale ES	31,115.40
17	109243	Tayabas East CS	72,858.70
18	109259	Tayabas West CS I	79,545.00
19	109260	Tayabas West CS II	33,092.50
20	109261	Tayabas West CS III	61,351.57
21	109262	Tayabas West CS IV	24,342.80
22	109246	Valencia ES	9,863.00
23	109248	West Palale ES	34,072.50
INTEGRATED SCHOOL (ELEM)			
24	502681	Alsam IS	25,859.54
25	502682	Busal IS	9,344.50
26	500496	Dapdap IS	33,295.00
27	502683	Eugenio Francia IS	33,116.20
28	502684	Ilasan IS	62,426.70
	0	Talolong HS	6,169.50
29	502685	Mate IS	12,945.20

30	502893	Mayuwi IS	28,384.48
31	502686	Pandakake IS	25,335.00
SECONDARY SCHOOL			
32	342576	Buenaventura Alandy NHS	22,750.00
33	301416	West Palale NHS	30,102.23
INTEGRATED SCHOOL (SEC)			
34	301347	Luis Palad HIS	167,562.88
35	301381	Rosario Quesada INHS	41,615.00
ALTERNATIVE LEARNING SYSTEM			
36		ALS	17,929.24
GRAND TOTAL			1,346,381.84

Enclosure 2



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2025-051

TO : REGIONAL DIRECTORS

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Undersecretary for Learning Systems

SUBJECT : TECHNICAL SPECIFICATION OF TEACHING AND LEARNING
RESOURCES FOR THE ACADEMIC RECOVERY AND
ACCESSIBLE LEARNING (ARAL) PROGRAM IN READING
(ARAL-READING) FOR SY 2025-2026

DATE : August 14, 2025

This memorandum establishes the guidelines on the types, access, distribution, and utilization of teaching and learning resources for Academic Recovery and Accessible Learning (ARAL) in Reading for Key Stages 1 to 3 in accordance with the Guidelines on the Budget Allocation and Fund Utilization for the Academic Recovery and Accessible Learning (ARAL) Program for SY 2025-2026 released on July 17, 2025.

In this regard, provided in Annex A are the recommended/minimum technical specifications for the printing of the resources for ARAL-Reading for the following resources:

- Learner's Workbook and Teacher's Guide
- Flashcards
- Storybooks (Decodable and Levelled Readers)

The teaching and learning resources and technical specifications for ARAL-Reading can be accessed through the link: <https://tinyurl.com/ARAL-ReadingResources>.

The Regional Offices (ROs), Schools Division Offices (SDOs), or Schools shall facilitate the provision and distribution of learning resources based on the present number of ARAL learners and tutors per school.

Immediate dissemination of this Memorandum is directed.



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Direct Line: (632) 8633-7202/2087-4146 E-mail: oult@deped.gov.ph Website: www.deped.gov.ph

Annex A: Recommended/Minimum Technical Specifications

Workbook and Teacher's Guide

ARAL-Reading (Basic and Plus)				Paper Requirement	Colors		Binding
LR Type	No. of Pages (Including cover)	Book Size	Orientation	Cover and Inside Pages	Cover	Inside Pages	
Learner's Workbook	KS 1 (English) - 28 KS 1 (Filipino) - 56 KS 2 (Basic) - 105 KS 3 (Basic) - 66	A4 (8.3" x 11.7")	Portrait	Standard Newsprint (Class A), 48.8 gsm or better Brightness: 55% Opacity: 90%	4 colors with 1 side UV coating (foldcote cal. 12 solid white) / 1 color or self-cover	1 Color (Black Only) back to back	Options: (A) Saddle stitched - below 100 pages (B) Perfect binding - above 100 pages (C) Comb/Ring binding
Teacher's Guide	KS 1 (English) - 68 KS 1 (Filipino) - 58 KS 2 (Basic) - 126 KS 3 (Basic) - 117	A4 (8.3" x 11.7")	Landscape	Basis wt. 70 gsm with -3% Brightness 80% with -3% Opacity 90% with -3%	4 colors with 1 side UV coating (foldcote cal. 12 solid white) / 1 color or self-cover	1 Color (Black Only) back to back	Options: (A) Saddle stitched - below 100 pages (B) Perfect binding - above 100 pages (C) Comb/Ring binding

Address: Brgy. Poto, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: <https://www.sdottayabacity.ph>



Flashcards

Materials	Type/ Form	Recipient	No. of Copies	Trim Size (in)	Inside Pages			Finish and Protection	Binding	No. of Inside Pages	Orientation	Font	Alignment
					Color	Paper Type	Paper Weight						
Alphabet Flashcard	Card	Teacher/ Tutor	2	4.13 x 5.83 (A6) (spread)	1/1 Vowels - red; Consonants - black	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (26 flashcards)	Landscape	Andika New Basic	Center
Word Card	Card	Teacher/ Tutor	1	4.13 x 5.83 (A6) (spread)	1/1	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (26 flashcards)	Landscape	Andika New Basic	Center
Picture Cards	Card	Teacher/ Tutor	1	8.5 x 5.5 (spread)	4/1	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (68 picture cards)	Portrait/ landscape	Andika New Basic	Center

Storybooks (Decodables and Leveled Readers)

No.	TITLE	Level	Volume	Language	Orientation	Font Size	Illustrations	Trim size (in)	INSIDE PAGES					COVER				Binding
									No. of Inside Pages	Color	Paper Type	Weight	Cover Pages	Color	Paper Type	Weight	Finish and Protection	
1	Tagalog Decodable Reader	1	1	Tagalog	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	156	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
2	Tagalog Leveled Reader	1	2	Tagalog	Portrait	30 pt	Half-page illustrations	5.5 x 8.5	160	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
3	Filipino Leveled Reader	1	3	Filipino	Portrait	30 pt	Half-page illustrations	5.5 x 8.5	194	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
4	Filipino Leveled Reader	2	1	Filipino	Portrait	23 pt	Half-page illustrations	5.5 x 8.5	176	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
5	Filipino Leveled Reader	2	2	Filipino	Portrait	23 pt	Half-page illustrations	5.5 x 8.5	166	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
6	Filipino Leveled Reader	2	3	Filipino	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	178	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
7	Filipino Leveled Reader	3	1	Filipino	Portrait	14 pt	Half-page illustrations	5.5 x 8.5	216	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect



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8	Filipino Leveled Reader	3	2	Filipino	Portrait	20 pt	Half- page illustrat ions	5.5 x 8.5	214	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Perfect
9	Filipino Leveled Reader	3	3	Filipino	Portrait	20 pt	Half- page illustrat ions	5.5 x 8.5	272	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Perfect
10	English Leveled Reader	2	1	English	Portrait	30 pt	Half- page illustrat ions	5.5 x 8.5	88	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Saddle Stitch
11	English Leveled Reader	3	1	English	Portrait	21 pt	Half- page illustrat ions	5.5 x 8.5	228	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Perfect
12	English Leveled Reader	3	2	English	Portrait	26 pt	Half- page illustrat ions	5.5 x 8.5	138	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Perfect
13	English Leveled Reader	3	3	English	Portrait	18 pt	Half- page illustrat ions	5.5 x 8.5	192	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss laminati on	Perfect

